

CAMBRIDGE CITY COUNCIL
Record of Executive Decision

PROJECT FOR THE ROUTE OPTIMISATION OF REFUSE AND RECYCLING COLLECTION SERVICES.
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Decision of: Councillor Pitt, Executive Councillor for Environmental and Waste Services

Reference: 10/Env/U7

Date of decision: 30.12.10 **Recorded on:** 30.12.10

Decision Type: Non-Key Decision

Matter for Decision: To undertake the procurement of route optimisation software in conjunction with the other districts from the RECAP (Recycling for Cambridgeshire and Peterborough) Partnership.

Why the decision had to be made (and any alternative options): Routing of collection rounds has not been undertaken since the introduction of alternate weekly collections and the use of software for this purpose is now considered best practice. It is anticipated that fuel and carbon savings can be achieved by undertaking this project. A significant proportion of the funding required has been provided to the partnership by Improvement East.

It was deemed not practical to convene a quorate meeting of Council to take this decision, which is contrary to the budget already approved on 25 February 2010. The Chair of the Environment Committee was consulted and agreed that the decision was a matter of urgency.

The Executive Councillor's decision(s):

Financial recommendations –

- Recommended this capital scheme (which is not included in the Council's Capital Plan) for approval by Council, subject to resources being available to fund the capital and revenue costs associated with the Scheme. The total capital cost of the project is £15,000, and it is proposed that this funded from the Efficiency Fund.
- The revenue costs of the project are £3,600, these are to be funded from the Efficiency Fund in 2011/12 and from the base budget in following years.

Procurement recommendations:

- Approved the carrying out and completion of the joint procurement of route optimisation software.
- If the quotation or tender sum exceeds the estimated contract value by more than 15% the permission of the Executive Councillor and Director of Finance will be sought prior to proceeding

Reasons for the decision:	As above
Scrutiny consideration:	The Chair and Spokesperson of Environment Scrutiny Committee were consulted prior to the action being authorised.
Report:	A report detailing the background and financial considerations is attached.
Conflicts of interest:	None
Comments:	As this scheme was not included in the Capital Plan as agreed at Council on 25 February 2010, the Leaders approval was required before this scheme could progress. Approval was received from the Leader on 18 December 2010.